

WICKWAR PARISH COUNCIL

AGENDA

A meeting of the above Council will be held at the Town Hall on Wednesday, April 2nd 2008, commencing at 7.30pm.

Public Time

Apologies for Absence

Register of Declaration of Interests.

1. Minutes of the last meeting.

2. Matters Arising

Extended Footpath – Both sides of the traffic lights. Councillor D Howard is dealing with this matter. Letter written to Mark Parry SGC to arrange a meeting to take this matter further. Councillor H Gawler to speak to SGC.

Parishioner Letter – Re-possible breach in Planning in the proposed Playing Fields.

WPFA – Land Registry details. Letter to Montague Harris re: Deed of Dedication.

Avon Crescent – Street Light issues.

Public Interest Report – Issued by Mazars. Regarding the Parish Council's grant of £40,000 granted to the Wickwar Playing Fields Association for the purchase of land for proposed playing fields.

Wickwar Educational and General Charities – Update

Merlin Housing – Use of wardens house.

Annual Return of Accounts – Year ending 31st March 2006

- i) Formally approve a revised set of Financial Regulations
- ii) Notice of elector's rights – Accounts sections 1, 2 and 3 displayed on Parish Notice Board with effect from 18th March for 14 working days – to the 8th April 2008.
- iii) Specifically approve sections 1 and 2 of the annual return.
- iv) Box 9 should reflect the entire assets owned by the Council, e.g. cost insurance value or nominal £1 for each community asset.

Annual Return of Accounts – Year ending 31st March 2007)

- v) Notice of elector's rights – Accounts section 1, 2 and 3 displayed on Parish Notice Board with effect from 18th March 2008 to 8th April 2008.
- vi) Ensure that the Annual Return is accurately completed before submission for audit. Section 1, box 10.

PWLB – Letter from Parish Council – Reply from PWLB

3. Planning Matters

PK08/0498/F – Land adjacent to Wickwar Road, Wickwar
Erection of 5 stables with feed/tack room storage. Change of use of land from agricultural to personal equestrian use. Construction of track and associated works.

PK08/0450/F – Land off Limekiln Road, Rangeworthy

Erection of 3 stables and hay store to facilitate change of use from agricultural land to land for the keeping of horses.

PK08/0575/F – 110 Inglestone Road, Wickwar

Erection of rear conservatory

No objection

PK08/0573/F – Edwards Barns, Westend Road

Erection of single storey rear extension to form additional ancillary work accommodation.

No objection

PK06/0382/F – Land at Back Lane rear of 43 High Street.

Conversion and extension of single garage to for 1 dwelling. Revised Plans.

Objection

PK08/0616/F – 6 The Buthay, Wickwar

Erection of single storey side and rear extensions.

No objection

PK08/0650/O – Oak View Alpacas, Firing Close, Wickwar, S Glos

Erection of 1 agricultural workers dwelling and garage (outline) with access and layout to be determined.

Objection

PK08/0681/F – Oak View Alpacas, Firing Close, Wickwar

Erection of 1 agricultural building and installation of a wind turbine.

No objection

PK08/0683/F – Large House, 94 Station Road, Wickwar

Erection of single storey front extension to garage to facilitate conversion to ancillary residential accommodation.

No objection

COE/08/0181 - King Fisher Mill - Proposed Playing Fields – Alleged breach of Planning Control.

Reply – e mail from South Glos Council – Copied to all Parish Council's.

PT08/0729/RVC – Wickwar Quarry, The Downs, Wickwar

Variation of condition 17 attached to planning permission N8670 to allow operation of the coating plant 24-hour period for a maximum of 60 days in a calendar year.

Report - Ward Councillor

4. General Business

ALCA – Subscription for 2009/2009 - £375.99

Wickwar PC – Grant Application form

Standing Orders – Amendment

Public Notice – Gazette

South Glos Heritage Forum – Membership Fee £10.00

SGC – PC role in helping SGC improve performance in determining planning applications

LEA Governor – Alexander Hosea School – Councillor Resignation

Code of Conduct – Advice given to Parish Councillors

SGC – Planning performance document

Clerk – **Accounts meeting ALCA** – 16.3.08

AGM & APM Dates

Village of the Year Competition

5. Items for Information

. **Register of correspondence received (see attached)**

6 Reports

. **Quarry Liaison Group meeting**

. **Frome Vale Area Forum**

. **Speed Watch –**

. **Youth club -**

. **Neighbourhood Watch –**

. **Stronger and Safer South Glos meeting –** Next meeting 10th March. Information in the Parish Magazine and PC Notice Board

7. **Committee Reports**

. **Parish Plan –**

. **Parish Walk –**

. **King George V Playing Fields**

Tin Shed – Second and final payment made for the building on 6th March 08

Tin shed – Arrival Friday 21st March 08

Grass cut – Play equipment - To increase grass cutting by £5.00 per cut. First increase in five years.

Mr N Bennett – Payment for painting play equipment £253.45.

Mr B Bannister – Football Club – Payment for the paint, pavilion floor.

Planning Application – Pavilion

King George V – Playing Fields Committee meeting date

. **Village Hall – Grants from the Parish Council**

Meeting 27th March 08

. **Town Hall –**

Town Hall interior painting.

JNC Fire protection. Fire extinguisher maintenance undertaken 25th March 2008.

Smoke alarms x 3 installed.

. **Community Centre**

8. **Burial Matters**

Mr P Collins – To increase grass cutting by £5.00 per cut. First increase in five years.

9. **Accounts**

Monthly Accounts

Clerk paid BT Phone Account. £51.80, VAT to be reclaimed £7.05.

Cheques to be signed

| | |
|--|----------|
| Miracle Span Building Systems | £2864.06 |
| Alan Coward Transport – Hire of container King George V car park | £43.96 |
| Telewest – PC Broadband | £25.85 |
| H M Prison Service (Painting of the Town Hall) | £250.00 |

| | |
|---|--------|
| Petty Cash | £50.00 |
| P Trull (BT Phone Account) | £51.80 |
| P Trull – King George V rubbish removal | £47.00 |

Standing Orders/Direct Debits

| | |
|--|---------|
| Clerks Salary March 2008 | £670.53 |
| N Power – Town Hall | £21.00 |
| SGC – Rates for Pavilion (1 instalment annually) | £75.77 |
| SGC – Rate demand Town Hall (8 instalments) | £51.84 |

WICKWAR PARISH COUNCIL
MONTHLY REGISTER OF CORRESPONDENCE RECEIVED
March 2008

| Date received | Sender | Subject Matter | Councillor | Action |
|----------------------|-----------------|-----------------------------------|-------------------|---------------|
| 22.2.08 | Clerk | Public Interest Report | Parishioner | Info |
| 26.2.08 | SGC | Licence for Aldi store Thornbury? | Clerk | Info |
| 27.2.08 | SGC | Meetings for March | All PC's | Info |
| " | Clerk | Public Interest Report | WPFA | Info |
| " | Parishioner | Dog mess | Dog Warden | Info |
| 28.2.08 | SGC | Community Engagement meeting | All PC's | Info |
| 29.2.08 | SGC | Management Training Course | All PC's | Info |
| " | SGC | Meetings | All PC's | Info |
| " | SGC | Children's Play link | All PC's | Info |
| 2.2.08 | Parishioner | Info – audit fees | Clerk | Info |
| 3.3.08 | Clerk | Public Interest Report | Rangeworthy PC | Info |
| " | Clerk | Public Interest Report | Parishioner | Info |
| " | SGC | SGC Meetings | All PC's | Info |
| " | SGC | SGC Meetings | All PC's | Info |
| " | Clerk | Dog mess – Station Road | Dog Warden | Info |
| 4.3.08 | SGC | SGC Meetings | All PC's | Info |
| " | SGC | SGC Meetings | All PC's | Info |
| " | SGC | SGC Meetings | All PC's | Info |
| 5.3.08 | SGC | SGC Meetings | All PC's | Info |
| " | SGC | SGC Meetings | All PC's | Info |
| " | ALCA | News letter - March | All PC's | Info |
| " | Clerk | Line Marker Lorry High Street | Police | Info |
| 6.3.08 | Play Rangers | Report | All PC's | Info |
| " | SGC | Post Office Closures | All PC's | Info |
| " | Police | Report | Parish Mag | Info |
| 7.3.08 | Councillor | Frome Vale Area Forum | All PC's | Info |
| " | SGC | SGC Meetings | All PC's | Info |
| " | WPFA | Correspondence request | All PC's | Review |
| 7.3.08 | SGC | Children & Young People Doc | S Isaac | Review |
| " | SGC | Heritage Open Days 2008 | Clerk | Review |
| " | Clerk | Public Interest Report | ALCA | Info |
| 11.3.08 | Clerk | Public Interest Report | Gazette | Info |
| " | SGC | SGC Meetings | All PC's | Info |
| " | Clerk | Expenditure Table Feb 08 | All PC's | Info |
| 12.3.08 | SGC | Road Closure Cowship Lane | All PC's | Info |
| " | " | " | Wickwar Web Site | Info |
| " | SGC | CVS Survey | All PC's | Info |
| 14.3.08 | SGC | SGC Meetings | All PC's | Info |
| " | Heritage Forum | Notice of meeting | All PC's | Info |
| " | SGC | Meetings | All PC's | Info |
| 17.3.08 | SGC | Meetings | All PC's | Info |
| " | ALCA | Community Policing one year on | T Proffitt | Info |
| 18.3.08 | Standards Board | Newsletter | D Howard | Info |
| 18.3.08 | SGC | CVS Survey reminder | All PC's | Info |
| 19.3.08 | SGC | Footpath LWR/16/10 way marker | All PC's | Info |
| 20.3.08 | SGC | Meetings | All PC's | Info |
| " | SGC | Meetings | All PC's | Info |
| 25.3.08 | SGC | Meetings | All PC's | Info |
| " | SGC | " | All PC's | Info |
| " | SGC | Parish Charter Working Group | All PC's | Info |
| 26.3.08 | SGC | Meetings | All PC's | Info |
| " | SGC | " | All PC's | Info |
| " | SGC | CVS Newsletter | All PC's | Info |

